

# Payroll Giving Form

PLEASE COMPLETE THIS FORM IN BLOCK CAPITALS

SURNAME: ..... TITLE: Mrs/Mr/Miss/Ms (Delete as appropriate)

FORENAMES: .....

HOME ADDRESS: .....

..... POST CODE: .....

TELEPHONE NO: HOME ..... WORK .....

N.I. NUMBER (if known): ..... EMPLOYEE/STAFF NO: .....

EMPLOYER'S NAME: ..... LOCATION (Town) .....

How much do you wish to give? £ \_\_\_\_\_: \_\_\_\_\_p

PER MONTH/WEEK OR OTHER (please specify): .....

Are you an existing payroll giver YES/NO

If yes, is this donation to replace the existing gift or in addition to an existing gift

Is this donation made in memory of someone

SIGNED: ..... DATE: .....

**What is payroll giving?** It's a simple and tax-effective way to support any charity of your choice. You decide how much you want to give each week or month, by completing this form; you ask your payroll department to deduct your donation from your pay at source.

**How does my donation reach my charity?** Your payroll department sends your total donation to an Inland Revenue approved Payroll Agency which forwards your gift on to your chosen charity(ies) every month.

We assure you that your name and address will not be passed to any other organisation by The Roy Castle Lung Cancer Foundation.

Please send this form to the address given below:

The Roy Castle Lung Cancer Foundation  
200 London Road  
Liverpool L3 9TA  
United Kingdom  
Registered Charity 1046854